



Curry County Wellness Council

Article I Name

A. This council shall be known as the Curry County Wellness Council (CCWC).

Article II Vision, Mission, Purpose

The Vision of the Curry County Wellness Council is to be a community based organization facilitating holistic community wellness.

The Mission of the Curry County Wellness Council is to help strengthen the network of community partnerships creating the seamless coordination of comprehensive resources and the promotion of holistic community wellness

The Purpose of the Curry County Wellness Council is to serve as a forum linking and networking individuals and agencies for the community to access information and resources.

Specific functions and goals shall be:

1. Identifying health/safety issues, needs, and concerns, and assisting in identifying and evaluating potential alternatives to address those factors, emphasizing appropriate communication styles for both County individuals and Council members.
2. Educating individuals to accept responsibility for their own health/safety.
3. Helping individuals to incorporate preventive health/safety practices into their lifestyles.
4. Ensuring that all individuals in the County have equal access to health/safety resources and services including pharmacy services.
5. Assisting in planning and decision-making along with provision of assistance as plans related to comprehensive health care services become reality.
6. Ensuring individual empowerment and participation in the decisions related to health/safety in the County.
7. Evaluating the Council's efforts to make sure that it is continuing to achieve the best health care for individuals in the County in relation to resources available.
8. Serving as a forum for open exchange of information and discussion with individuals
9. Working with various governing bodies to assure that health care for all individuals is protected and implemented to foster better health for the area.

Article III Membership

Composition

Membership in the Curry County Wellness Council is open to all organizations devoted to the Vision, Mission, and Purpose of the Wellness Council. Membership of the Wellness Council should have a well-balanced representation from Curry County residents. Representations should include but not be limited to:

- Health provider representation
- Business leaders
- Community leaders
- Religious leaders
- Government representatives
- Senior Citizen representatives
- Education representatives
- Youth representatives
- Special Interest Groups

Voting Members

The minimum number of members is five and there is no maximum number of members allowable. The membership roster will be approved by the Curry County Commission on an annual basis.

Three types of members will comprise the Wellness Council.

- 1- Entity- Person sitting on the council is a representative of an agency or established entity. The entity becomes the member and has a vote as an entity. Any entity representative may vote on behalf of the entity.
- 2- Individual- Members attending on their own behalf and represent no formal entity or agency. The person must be present to participate in the voting process.
- 3- Ex Officio Member- Member attending on behalf of themselves or an entity. However, due to choice or a potential conflict of interest, Ex Officio members are not voting members.

Proxy voting will not be allowed. To vote, the entity or individual must be present at the time voting occurs.

Quorum

A quorum is established when there are a minimum of five voting members present with one of the five members being from the executive committee.

Committees

The following committees shall be formed and maintained by the Wellness Council. A report from each committee will be made to the Wellness Council on a monthly basis. Council Committees serve as the working arm of the Wellness Council and are responsible for membership, funding, and activities.

Committees will be formed to meet the objectives of the Wellness Council's priorities.

Article IV Officers

Officers will be nominated and elected by the members of the Wellness Council at the first business meeting of the Fiscal Year. Terms of all officers shall be one year, to run concurrent with the fiscal year. Elected officers include:

Chairperson

Vice-Chairperson

Secretary

Treasurer

Member at Large

Council Coordinator- As a paid Council employee, the coordinator is unable to vote or hold council membership.

Duties of the Officers

1. The Chairperson shall preside at the meetings of the Wellness Council.
2. In case of the absence of the Chairperson the Vice-Chairperson shall preside.
3. The Secretary shall take minutes of the monthly Wellness Council meetings.
4. The Council Coordinator will keep a record of all meetings, preserve all papers and transactions of Council and sub-committees, and see that notices are issued of all meetings of the Curry County Wellness Council.
5. Treasurer will monitor the annual budget and collaborate with the fiscal agent to ensure accuracy.
6. Officers will attend the monthly Executive Council meeting.

Article V Meetings and Notice of Meetings

The Wellness Council shall meet monthly. Meetings will be held in a principal Clovis location. Notification of the meeting date, time, and place shall be sent either through email or mail to each member. The Wellness Council Secretary will record attendance during the monthly meetings. The Council is subject to the Open Meetings and Open Records Act and will be under the direction of Roberts Rules of Order.

Article VI Fiscal Procedures

Fiscal Procedures will be followed in accordance with the Fiscal Agent's policies and procedures. The Treasurer will be responsible for monitoring the accuracy of the Fiscal Agent's actions.

Article VII By-Law Amendment

The executive committee shall review these by-laws at least annually basis at an open meeting designated as such. These by-laws may be altered, amended, or repealed by the executive committee and submitted for a vote at a regularly scheduled membership meeting or a special meeting called for that purpose. Affirmative vote of a simple majority of a quorum is required to alter, amend, or repeal these by-laws. The by-laws will be approved by the Council and endorsed by the Chair and Coordinator prior to being submitted to the County Commissioners for review.

Approved by the Wellness Council on this _____ day of _____, 2009.

Chair

Date

Coordinator

Date